



Graduation Petition for Fall 2011 or Spring and Summer 2012 Completions

Today's Date: Student ID # Fee: \$208

Print your name as you want it to appear on your diploma:

First name input box

Middle name input box

Last name input box

First

Middle

Last

Check degree(s) that you are petitioning to have conferred:

- AABS BABS AA to BA MRS MACM MABS MDIV ThM MACP MA-MFT PSYD

Requested Date of Conferral: December 2011 May 2012 Other:

The Seminary has one graduation ceremony for all graduates. Check the events that you will attend:

- Commencement Ceremony: Saturday, May 12, 2012 at 10:00a, Shadow Mountain Community Church Worship Center
Commencement Rehearsal: Friday, May 11, 2012 at 5:00p, Shadow Mountain Community Church Worship Center
Graduation Banquet: Friday, May 11, 2012 at 6:30p, SMCC Mountain High Kids' Building Lower Level

Regalia Needed: Please indicate the type of robe, hood and cap and your height.

- Robe: AA/BA Masters Doctoral Your height (e.g. 5'9")
Hood: Masters Bible (scarlet) Masters Psychology (light blue) Doctoral (light blue)
Headwear: Mortarboard Cap (all except PsyD) Tam (Doctoral only, fee \$50)

Banquet Tickets Needed: The Seminary hosts a banquet honoring all graduates and alumni. Two complimentary tickets are provided to each graduate. If you want to invite more than one guest, we will announce the ticket prices 30 days before the banquet. Tables seat 8 people. Please check the appropriate boxes below:

- I want the two complimentary tickets. I will want an additional tickets. (enter # desired)

Special Note to Spring Graduates: Seminary policy allows a student with no more than two courses left to complete their degree program to walk in the May Commencement Ceremony. The course(s) must be taken at the Seminary, be completed by the end of the Summer 2012 Trimester, and be paid for in full prior to Monday, April 30, 2012 to qualify. No exceptions are permitted.

List the one or two course #s needed for graduation if applicable:

Student Signature: Signing this petition authorizes the charging of all graduation fees to your student account.

Student Signature

Date

Important Dates for filing this petition: Petitions filed after these dates are subject to a late fee of \$32.

The Petition Deadline for a Fall 2011 Degree Conferral is Friday, September 30, 2011.
The Petition Deadline for a Spring or Summer Conferral is Saturday, January 28, 2012.

Diplomas are mailed or may be picked up when the student has accomplished the following: 1. Completed all required coursework with a satisfactory GPA. 2. Has a zero balance on their student account. 3. Has submitted the Financial Aid Exit Interview paperwork. 4. Has completed the Bible Exit Exam. Diplomas may be picked up in person at the Registrar's Office.

Petition Authorization:

Take this petition to the Registrar's Office. A graduation packet will be prepared in response to your petition which will be routed to the various academic officers and staff directors for their review and authorization. Their signatures below indicate their approval of your petition. You will be notified if there are any impediments to your petition.

_____ Date _____ Approved Not Approved
Academic Dean of Program Signature

_____ Date _____ Approved Not Approved
Academic Vice President Signature

_____ Date _____ Score _____
Bible Exit Exam Coordinator

_____ Date _____ Grad fee applied Grad fee paid Zero Balance
Student Accounts Officer Signature

_____ Date _____ Exit Interview Approved Not Approved
Financial Aid Officer Signature

_____ Date _____ Degree Audit Moved to AD mod Finalized
Registrar Signature

Undergraduate Doctrinal Summary, Graduate Thesis and Doctoral Dissertation Requirements for May Graduates

Completion of the undergraduate course Doctrinal Summary 1 and 2 by the end of the Spring 2012 Trimester is required.
Completion of the Graduate Bible RS 793 and its defense is required by the end of the Spring 2012 Trimester.
Completion of the ThM Thesis and its defense is required by the end of the Spring 2012 Trimester.
Completion of the Doctoral Dissertation and its defense is required by the end of the Spring 2012 Trimester.

December graduates must complete the above applicable course by the end of the Fall 2011 Trimester.

Important Dates! Mark your calendar!

Last day to petition for Fall 2011 graduation	<i>Friday, September 30, 2011</i>
Last day petition for Spring or Summer 2012 graduation	<i>Saturday, January 28, 2012</i>
Complete Bible Exit Exam before	<i>Your Graduation Date</i>
Pick up regalia in the Registrar's Office by	Wednesday, May 9, 2012 by 5:00p
Rehearsal for Commencement Ceremony	Friday, May 11, 2012 at 5:00p
Graduation Banquet	Friday, May 11, 2012 at 6:30p
Commencement Ceremony	Saturday, May 12, 2012 at 10:00a
Return all regalia to Registrar no later than	Wednesday, May 16, 2012
Summer 2012 Trimester begins Monday, May 7, 2012 and ends Sunday, August 26, 2012.	

A Word about Graduation Fees

The graduation fee of \$208 (and any late fees) will be charged to your student account whether or not you choose to participate in the events of graduation. Attending the banquet and/or the commencement ceremony is optional. We do encourage you to attend if possible as the events are a celebration of your accomplishment and an opportunity to honor God's work in your life.